University of Toronto  
Department of French  
Emergency Job Posting – Teaching Assistant  
Winter Term 2024 (January 1 – April 30)  

Posted on November 10, 2023

The French Department seeks 1 Teaching Assistant for the following course:  

**FSL122H1S - Elementary French IV**  
This is the second of a two-course series intended for students having some knowledge of French but wishing to increase their proficiency to that of normal University entrance. Offers training in written and spoken French; reinforcement of reading comprehension and aural abilities; and an introduction to French-Canadian and Québécois cultures.

**Minimum Qualifications**  
Doctoral or master's student in French Studies. Teaching experience, fluency in French and English.

**Preferred Qualifications**  
Extensive knowledge of the use of Quercus, specifically test manager and communication tools.

**Relevant Criterion**  
Previous experience is the more relevant criterion than the need to acquire experience in respect of this posted position.

**Duties:** Preparation, contact hours, marking, conducting tutorials, attending coordinator’s meetings, meeting with course instructor.

Duties of this position shall be performed at the campus on which the position is located. Where the duties are intended to be performed at another location, such other location will be specified in the posting.

Final availability of the position(s) is contingent upon enrolment, budgetary consideration and the determination of appointments as governed by the collective agreement.

**Tutorial Schedule:**

**Winter 2024**

<table>
<thead>
<tr>
<th>Schedule Code</th>
<th>Day(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TUT0101</td>
<td>Wednesday 10-12</td>
</tr>
<tr>
<td>TUT0201</td>
<td>Thursday 10-12</td>
</tr>
</tbody>
</table>

**Hours of work:** approx. 88 hours  
**Estimated Course Enrolment:** 56 students (28/TUT)  
**Rate of Pay:** SGS II - $47.64/hour (+ vacation pay)

**Application Process**  
Applicants should submit a cover letter addressed to Professor Michaël Friesner, Associate Chair, Undergraduate Studies, and a current curriculum vitae by November 20th, 2023. Applications should be sent to: M. Phonsavatdy, Undergraduate Counsellor and Administrative Assistant, french.undergraduate@utoronto.ca

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact uoft.careers@utoronto.ca. During employment, to request accommodation from the University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at
hwb@utoronto.ca. For more information about accommodations at U of T, please visit our Accommodation webpage.

The hiring criteria for Course Instructors positions are academic qualifications, the need to acquire experience, previous teaching experience and previous satisfactory employment under the provisions of this Collective Agreement.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

Candidates who are members of Indigenous, Black, racialized and LGBTQ2S+ communities, persons with disabilities, and other equity seeking groups are encouraged to apply, and their lived experience shall be taken into consideration as applicable to the position.

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement.

The position(s) posted above is (are) tentative, pending final course determinations and enrolments.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.